



YEAR 11/LEVEL 1 EXAM TIMETABLE TERM 2 - 2018

Exams are 2 hours (unless otherwise advised by your teacher) - **MORNING = 8.45 – 10.45** **AFTERNOON = 1.00 – 3.00**
(be there at 8.25) (be there at 12.40)

Date/time	MORNING EXAM 8.45 – 10.45	AFTERNOON EXAM 1.00 – 3.00
TUES 29 MAY	ENGLISH - 11EN1, 11EN2, 11ENE	GEOGRAPHY TE REO - 11RM1 + YEAR 9/10 ACCEL ENGLISH LANGUAGE PHOTOGRAPHY (CRK - OPT 1)
Date/time	MORNING EXAM 8.45 – 10.45	SECOND MORNING SESSION 11:20 – 12:50
WED 30 MAY	BIOLOGY DANCE MUSIC TECHNOLOGY PRODUCT DESIGN (DSV – OPT 1) PHOTOGRAPHY (SPN OPT 5)	HEALTH (1.5 hours workshop)
Date/time	MORNING EXAM 9.10 – 11.10	AFTERNOON EXAM 1.00–3.00
THU 31 MAY	MATHS – 11MT1, 11MT2, 11MT3, 10MTE, 9MTA	BUSINESS CHINESE ECONOMICS GERMAN CLASHES and CATCH-UP
Date/time	MORNING EXAM 8.45 – 10.45	AFTERNOON EXAM 1.00–3.00
FRI 1 JUNE	HISTORY TECHNOLOGY PRODUCT DESIGN (BLY – OPT 2) VISUAL COMMUNICATION (SWL – OPT 2) PHOTOGRAPHY (CRK - OPT 3) OUTDOOR EDUCATION CLASHES and CATCH-UP	CHEMISTRY SCIENCE - 11SI1 PHOTOGRAPHY (FLS - OPT 6) CLASHES and CATCH-UP
WEEKEND	WEEKEND WEEKEND	WEEKEND WEEKEND
MON 4 JUNE	QUEEN'S BIRTHDAY	QUEEN'S BIRTHDAY
Date/time	MORNING EXAM 8.45 – 10.45	AFTERNOON EXAM 1.00–3.00
TUE 5 JUNE	PHYSICS PAINTING (LND – OPT 2) FOOD & CATERING FOOD & HOSPITALITY CLASHES and CATCH-UP	ACCOUNTING AGRICULTURE MEDIA BUILDING CARPENTRY VISUAL COMMUNICATION (SWT – OPT 3) PAINTING (MLG – OPT 4) CLASHES and CATCH-UP
Date/time	MORNING EXAM 8.45 – 10.45	AFTERNOON EXAM 1.00– 3.00
WED 6 JUNE	DRAMA – 11DR1 + 10DRA FRENCH JAPANESE LIFT – workshop MECHANICAL ENGINEERING CLASHES and CATCH-UP	MECHANICAL ENGINEERING CLASHES and CATCH-UP
THU 7 JUNE	NORMAL TIMETABLED CLASSES RESUME	
FRI 8 JUNE	NORMAL TIMETABLED CLASSES RESUME	

- ✓ READ over the above CAREFULLY.
- ✓ CHECK CAREFULLY whether MORNING or AFTERNOON
- ✓ NOTE THAT THE FIRST WED 30TH (second session) AND THUR 31ST (am) HAVE DIFFERENT TIMES
- ✓ ALL SPECIAL ASSESSMENT CONDITIONS STUDENTS (SAC) are to go to Learning Centre ASAP to arrange exam assistance.
- ✓ WHAT DO YOU DO IF YOU have an EXAM clash?
 - ALL practical or aural exams must be completed in the set time slot as above, and the written exam can be rescheduled at the student centre - ONLY ON DAYS WHERE CLASHES ARE SCHEDULED AS ABOVE.
 - STUDENTS are to go to Student Centre ASAP to arrange any rescheduled exam times.
 - ART/TECH SUBJECTS have specific times set for option lines. SEE YOUR TEACHER if there are problems with your time.



YEAR 11/LEVEL 1 EXAM INFORMATION TERM 2 2018

- Exam Timetable:** You have been issued with an exam timetable. **READ IT CAREFULLY!**
CLASHES. You must go to the Student Centre to complete a request for change form. ONLY ON THE DAYS NOMINATED for "CLASHES" on the t/table. ORGANISE THIS ASAP! Must be done at least 2 days in advance.
- Punctuality:** Check your exam timetables carefully to ensure you know where you have to be at all times. Punctuality is critical. **Be there EARLY!!!. Remember it takes time at the beginning to set up and at the end to collect papers.**
AM: BEFORE 8.25am for morning exams to start at 8.45AM – MON, TUES, WED, FRI.
NB: THU starts at 9.10am – be there before 8.50am.
PM: BEFORE 12.40pm for afternoon exams to start at 1.00pm.
NB: There is a MIDDAY session on Wed 30th May starting at 11:10am – be there before 10:50am.
- Rooms:** The Hall is used for MOST exams. However classrooms are also used AND specialist rooms are used for practical workshops. The list of rooms for examinations will be put up each day on white boards and notice boards in the **Albertian Quad, at the Library and Student Centre.** **You must arrive at school early enough to read these** and make your way to the correct venue. Be there, ready to start, **AT LEAST 20 mins** before the start time.
- Talking:** There is **no talking** once an examination has commenced.
- Eating:** No eating or chewing gum is permitted.
- Dictionaries or translation aids, electronic or otherwise, are NOT allowed in examinations** - unless specifically advised by the examiners.
All calculators must have any programmable memory cleared – you must learn to do this.
CELLPHONES must be turned off and in a **transparent** plastic bag.
- Bags** are to be left at the FRONT or BACK of the examination room/hall. **PENCIL CASES ARE NOT PERMITTED – this is an NZQA rule.** Students must carry equipment in a **transparent** plastic bag. **DO NOT bring your school bag unless you have to - leave BAGS somewhere else if you can!!!**
- Late: DON'T BE!** Students who are late for an examination must get a late note from a Senior Manager first. They will not be allowed to enter until they have done so. Try to catch an earlier bus/train than usual, just to be sure.
- Uniform:** Students will NOT be admitted to an examination in incorrect uniform. **NOTE: Students are not permitted at St Luke's in school uniform across the school day the during examination period.**
- SPECIAL EXAM CONDITIONS:** If you are a student who sits examinations under special conditions eg; you have a reader writer or have extra time, make sure you have seen Mrs Drake in the Learning Centre to confirm your arrangements. You may need to arrange times with her etc.
- Leaving early from Exams:** Students are NOT to leave an examination other than through illness or an URGENT toilet request, and a staff member must accompany them. **Students may NOT leave an examination early.**
- Exam Leave: Year 11 only** attend school to sit an examination, or with the WRITTEN permission of a staff member for tutorial or study purposes. At all other times they must be **at home studying.** **Year 12/13 students** who are taking a L1 course for which there is an exam may have study leave for the morning of an afternoon exam. All other classes must be attended.
- Absence from Exams:** Students who do not sit examinations without good cause (e.g.: medical certificate) will receive 'Not Achieved' and this will be recorded on their reports. **SITTING school practice EXAMS is critical should you need to get derived grades for NCEA exams at the end of the year.**
- ARTS/TECHNOLOGY** – provision has been made for **2 hour** workshop or practical blocks. Make sure you take full advantage of these and check with your teachers regarding any special requirements, times etc.
- YEAR 11 taking L2/L3 subjects** - it might be possible, within your study and exam commitments, for you to attend some of these classes. However, your L1 exams take precedence AND your teachers are aware that you are on official exam leave. **These examinations test you under the same conditions as NZQA exams are run at the end of the year.**
Take them seriously. Prepare for your examinations. Prepare to do your best ☺