



MOUNT ALBERT GRAMMAR SCHOOL

School Rules

The School Rules have been established in partnership with the community over a long period of time. They reflect the school community's expectation of acceptable standards of behaviour, dress and personal presentation in the widest sense. Students are expected to abide by the School Rules at school when in school uniform or when engaged in activities that are associated with the school. At these times a student is deemed to be under the jurisdiction of the school for the purpose of these rules.

1. Students are subject to school discipline from the time they leave home until they return home and are expected to meet a high standard of behaviour both inside and outside the school grounds.
2. The school uniform is to be worn, tidily and correctly both at school and between home and school at all times. This includes the journey to and from school each day. Hair must be clean and tidy, with long hair, both for boys and girls, tied back off the face, primarily for health and safety reasons. Excesses of current fashions are not acceptable. Boys are to be clean shaven. No jewellery, except a wristwatch, is permitted for boys. Girls may also wear a small, plain gold or silver stud earring in the lobe of the ear. Non-regulation items, including jewellery, may be confiscated. Tattoos, cultural or otherwise, must not be visible.
3. The following items are **not** to be brought on to the school grounds:
 - Alcohol
 - Drugs
 - Any device associated with the use of drugs
 - Synthetic cannabis
 - Chemicals
 - Cigarettes or tobacco
 - Knives or other weapons
 - Chewing gum
 - Lighters/explosive or dangerous materials
 - Matches
 - Marker pens
 - Skateboards
 - Expensive bicycles or bicycle accessories or other costly equipment
4. **Electronic Devices:** Electronic devices are permitted at school but students are discouraged from bringing these unnecessarily. Classroom use of electronic devices, such as cameras, ipods, ipads, laptops and tablets, as tools for learning is increasing. However, use of these, in the classroom, is at the discretion of the teacher and must be appropriate to purpose.

Cellphones: While cellphones are permitted at school, use of cellphones at school must be appropriate. It is not acceptable or appropriate for students to send/receive text messages or phone calls in class. If appropriate, permission may be given by teachers for cellphones to be used as a tool for learning, eg; to take a photo, video record an experiment, or to access information. At all other times, during class time and assemblies, cellphones are to be switched off and in bags.

NB: The inappropriate use of any electronic device for the following is also prohibited and may result in serious consequences:

- a) the unauthorised taking of any still or moving images.
- b) the unauthorised sharing or posting (electronic or otherwise) of any still or moving images.

5. The following behaviours are strictly forbidden both on the school grounds and when students are away from the school grounds but under school jurisdiction. These behaviours may constitute gross misconduct which is a dangerous and harmful example to other students, and may result in a detention, stand down or suspension. This list is not exhaustive.
 - Being in the possession of, distributing or consuming alcohol, illegal drugs, synthetic cannabis or cigarettes
 - Distributing printed or electronic literature of any description without the permission of the Associate Principal, including material which is obscene, offensive, or inappropriate for a school setting
 - Stealing
 - Bullying, intimidating or harassing another person, including by cyber or txt, and includes physical, sexual or mental harassment
 - Assaulting or using violence of any kind against another student, staff member, or member of the public, or threatening to use violence
 - Using obscene or inappropriate language, or engaging in obscene and inappropriate behaviour
 - Behaving in a rude or disrespectful way towards other members of the school, or wider, community, such behaviour reflecting badly on the school and the MAGS Way
 - Causing loss or damage to school property, or the property of another member of the school, or wider, community
 - Cheating or otherwise misleading the school, including during the course of an investigation by the Associate Principal, Headmaster or Deputy Principal
 - Failing or refusing to comply with school directions or instructions regarding attending detentions
 - Accessing inappropriate websites, on the school computer systems or while under school jurisdiction, or distributing material from such sites
 - Failing to comply with instructions or directions from the Headmaster, Associate Principal or Deputy Principal
 - Otherwise behaving in a way that brings the school into disrepute
6. Students are required to attend all classes and remain in the school grounds during the school day.
7. All requests for extended leave from school must be addressed in writing to the Headmaster. Emailed requests should be sent via his PA at paheadmaster@mags.school.nz
8. Students are required to be punctual at school, and must attend Period 1 from 8.45am on Monday, Tuesday, Wednesday and Friday, and 9.15am on Thursday.
9. In cases of absence
 - Parents must notify the school by telephone (09 846 2044 ext 8142) or by email attendance@mags.school.nz on the morning of the absence. This may be done using the school App.
 - Students are to bring a note confirming the reason for their absence on the day they return to school.
 - The absence note must be given to their Form Teacher.
10. Students who are late to school must obtain a late pass from the Student Centre in order to be admitted to class.
11. All articles of clothing, shoes, books, bags and other personal property must be clearly marked with the owner's name. No responsibility can be accepted for unmarked property. Students who lose (or find) items of personal property should, in the first instance, report to the Student Centre.

12. Bicycles are to be stored in the bike racks between the grandstand and the pool, or at the bottom of N Block. They should be securely locked to the racks. Basic Traffic Department Road Safety Rules must be obeyed on the way to and from school. Bicycles may not be ridden in school grounds. It is compulsory for all students riding bicycles to wear a helmet.

13. Students wishing to bring motor vehicles or motorcycles to school must first obtain a permit from their year level Deputy Principal. Vehicles are not to be used during the school day without the prior permission of one of the Deputy Principals. Student cars must not be parked in the school grounds.

School Rules - Uniform

Uniform Passes

As a general rule, no mufti items are permitted. Students may not wear mufti unless a school-wide mufti day is declared.

- Students wearing items of incorrect uniform (medical reasons notwithstanding) will be sent home to rectify this before being allowed to return to school, and parents will be notified.
- In exceptional cases, each of which is treated on its merits, students may be given a uniform pass by their Dean or Deputy Principal. On their arrival at school the student is to request such a pass from either member of staff and carry the pass with them.
- On rare occasions, a student may be in a position where they may need to permanently wear a non-uniform item e.g. different shoes for medical reasons. If a student has incorrect item of uniform they must carry a uniform pass, which can only be issued by a Dean or Deputy Principal.
- If a student has incorrect uniform and no uniform pass they should not be allowed entry to class and will be sent to the Student Centre. They will also receive a detention.

Mount Albert Grammar School is a school with a long history and tradition. A part of that history and tradition is that MAGS is a uniform school. There is an expectation that all students will wear their uniform with pride. This means wearing the uniform correctly at all times and taking personal presentation seriously. The school requires the correct uniform is worn in the correct manner when students are at school and travelling to and from school.

All items of uniform must be purchased from the school uniform shop – details of which are available on the school website, www.mags.school.nz

Girls' Uniform All items apart from footwear are supplied by the school Uniform Shop

Blouse	White, short sleeved with embroidered lion emblem. T-shirts are not to be worn under the blouse.
Skirt	Navy school skirt worn just above the knee.
Jersey	Navy school jersey with sky blue lion emblem. This and/or the school cardigan is a compulsory item of uniform.
Cardigan	Navy school cardigan with sky blue lion emblem. This and/or the school jersey is a compulsory item of uniform.
Jacket	Navy school jacket with sky blue lion emblem. This is the only jacket to be worn when in school uniform. Jackets are not to be worn inside.
Sandals	Must be worn in Term 1 and Term 4. Sandals are optional in Term 2 and Term 3. Black or brown leather Roman sandals; McKinlays 'Safari', Birkenstock 'Milano' and Hush Puppies 'Jacinta' are also acceptable.

- Shoes May be worn in Term 2 and Term 3. Plain black leather lace-up shoes, with a defined low heel. These are to be worn with stockings or white ankle socks with twin navy stripes, as supplied by the Uniform Shop. Patent leather, suede, sports, ballet-style shoes and boots are not allowed. No buckles, bows, chains or other decoration, are permitted. Parents are advised to view the school website Uniform page prior to purchase.
- Socks White ankle socks as supplied by the uniform shop.
- PE Uniform Navy short-sleeved T-shirt with sky blue lion emblem and navy shorts. These are compulsory items for Years 9 and 10.

Optional or alternative uniform items

- Stockings Natural coloured or black non-patterned pantihose (not knee-highs).
- Trousers Girls' navy blue school trousers as supplied by uniform shop.
- Hair Hair must be clean and tidy, with long hair tied back off the face, primarily for health and safety reasons. All hair ties, hair-clips and ribbons must be plain black, brown, white or navy in colour. No other hair accessories are allowed.
- Hats School cap and wide-brimmed hat - navy with school emblem.
- Scarf School scarf, worn only in Term 2 and Term 3.

Year 13 Blue short-sleeved blouse with embroidered lion emblem.
Navy skirt.

Year 13 students only are permitted to wear plain black leather lace-up or loafer style low-heeled shoes. No buckles, bows, chains or other decoration, are permitted. Parents are advised to view the school website Uniform page prior to purchase.

All other regulations listed above apply.

Boys' Uniform All items apart from footwear are supplied by the Uniform Shop

- Shirt Grey school polo shirt with embroidered sky blue emblem. The shirt is to be worn tucked in. T-shirts are not to be worn under the polo shirt.
- Shorts Navy serge school shorts.
- Belt Plain black leather belt with a small plain buckle.
- Jersey Navy school jersey with sky blue lion emblem (compulsory).
- Jacket Navy school jacket with sky blue lion emblem. This is the only jacket to be worn with school uniform. Jackets are not to be worn inside.
- Sandals Must be worn in Term 1 and Term 4. Sandals are optional in Term 2 and Term 3. Black or brown leather Roman, Birkenstock 'Milano' or McKinlays 'Safari' sandals. No socks are to be worn with sandals. Sandals are not to be worn with long trousers.
- Shoes May be worn in Term 2 and Term 3. Plain black leather lace-up, with a defined low heel. Parents are advised to view the school website Uniform page prior to purchase.
- Socks Black knee-length socks, as supplied by the uniform shop. Socks are to be worn with garters and pulled up to just below the knee.
- Garters As supplied by the uniform shop.
- PE Uniform Navy short-sleeved T-shirt with sky blue lion emblem and navy shorts. These are compulsory items for Years 9 and 10.

Optional or alternative uniform items

Trousers	Black school trousers with school logo, as supplied by the uniform shop. Sandals are not to be worn with trousers.
Hats	School cap and wide-brimmed hat - navy with school emblem.
Scarf	School scarf, worn only in Term 2 and Term 3.

Year 13 White polo shirt with embroidered sky blue lion emblem.
All other regulations listed above apply.

Other uniform regulations applicable to boys and girls

- No other clothing may be worn over the uniform.
- Beanies may not be worn.
- It is expected that all items of clothing will be clearly named, with the students name and form class.
- No make-up or nail polish is permitted.
- Boys must be clean shaven.
- The only jewellery allowed is a watch. Girls only may wear one pair of small plain gold or silver ears studs in the lobe of the ears. The school will take no responsibility for lost jewellery. All non-regulation jewellery worn with the school uniform will be confiscated.
- Hair must be clean and tidy, with long hair tied back off the face, primarily for health and safety reasons. All hair ties, hair clips and ribbons must be plain black, brown, white or navy in colour. No other hair accessories are allowed.
- Tattoos, cultural or otherwise, are not to be visible.
- No adjustments are to be made to the shape of the uniform items.

School bags

- Every student must have their own school bag.
- The bag must be suitable for the purpose of carrying school books and equipment.
- It must be of sufficient size, be sturdy, weatherproof and comfortable to carry.
- Bags must be free of graffiti and slogans.