



SCHOOL POINT

STUDENT AND PARENT INFORMATION



How to make your selections

Go to the MAGS website and select SchoolPoint from The Student Portal

Parent Portal	Staff Portal	Student Portal	🔍
		Online Extension Request	
		Special Assessment Conditions Request	
		Daily Notices	
		School E-mail	
		Education Perfect	
		KAMAR Portal	
		Travellers Survey	
		SchoolPoint	
		Library Online	
		E-Books Library	
		Cybersafety Agreement	
		Office 365 – Portal Page	

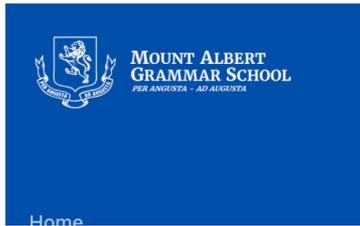
Mount Albert Grammar School



1. Login using your School email & Password

You can use either 'Google' or 'Microsoft' to sign in.

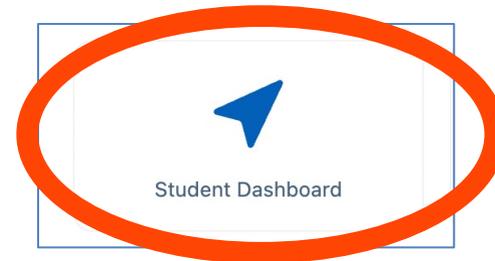
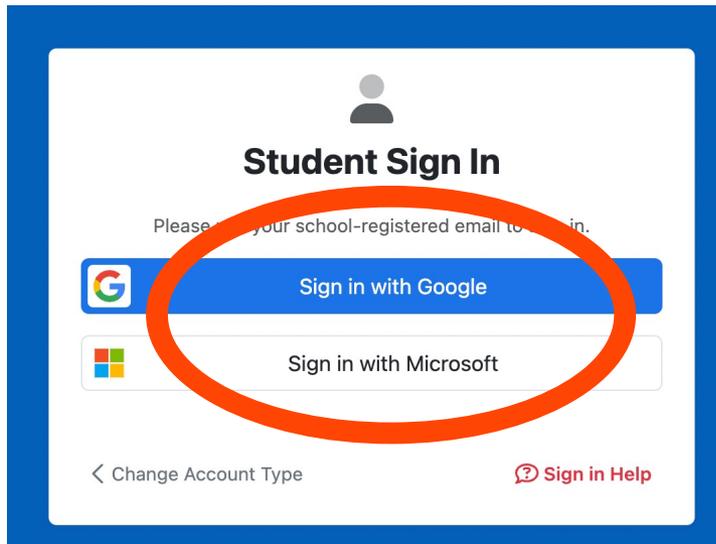
You may also need to then select 'Student Dashboard'



Getting Started with Online Course Selection

Home

Login





2. Let us know whether you are returning next year

If it doesn't automatically ask you for this information, you can select Leaving Intentions from the left-hand menu at the very bottom (under Quick links)

The screenshot shows a web interface with a blue navigation menu on the left and a main content area. The navigation menu includes the following items: Possible Courses, Favourite Courses, Search Courses, Job Search, Assessment Calendar, Term Calendar, Daily Planner, Timetable, Portal, Useful Information, Quick Links, Useful Information, Leaving Intentions (circled in orange), Parent Portal, Calendar Feed, and Logout. The main content area has a header 'Leaving Intentions' and a large heading 'What are your plans for next year?'. Below the heading is a dropdown menu with the following options: - Please Select, ✓ Returning to Mt Albert Grammar School (highlighted), Another school, Apprenticeship, Employment, Further education, and Other. A blue 'Continue' button is located to the right of the dropdown menu.



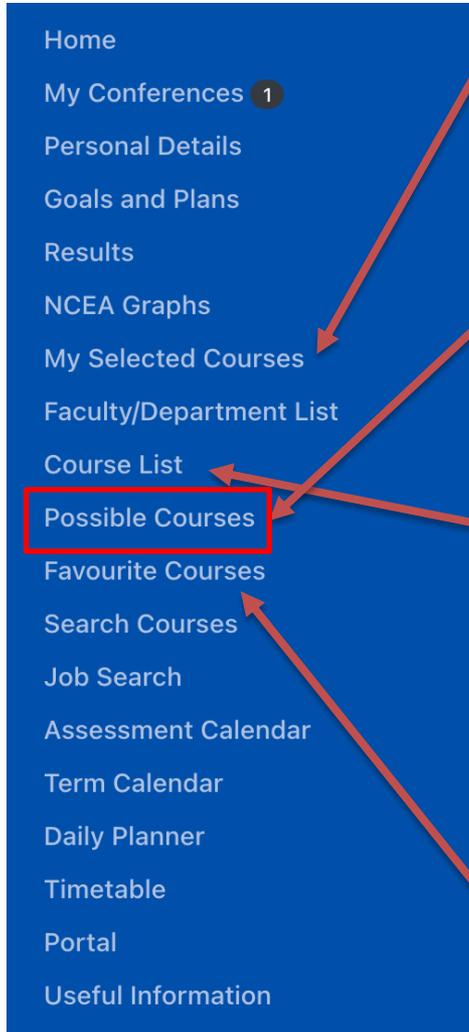
3. Updating Personal Information

- It is not compulsory for you to update this information, but it is helpful when you do leave school to have further contact details for you.
- Remember if you do have your Driver's License (Learners, Restricted or Full) you get credits. See Mr Todd to complete the form.

Personal Email Address:	Mobile Number:
<input type="text"/>	<input type="text"/>
Driver's licence:	Defensive Driving:
<input type="text" value="I have no driver licence"/>	<input type="text" value="-"/>
Distance Learning:	Linked In URL:
<input type="text"/>	<input type="text" value="https://www.linkedin.com/in/sergei.ageev"/>



4. Understanding the Menu Bar and Options



My Selected Courses

- This will show you the courses you have selected for 2023 and within this menu you can also Remove courses if you have changed your mind.

Possible Courses

- **This will show you the list of courses that you are eligible to choose based on your current year and current courses.**

Courses List

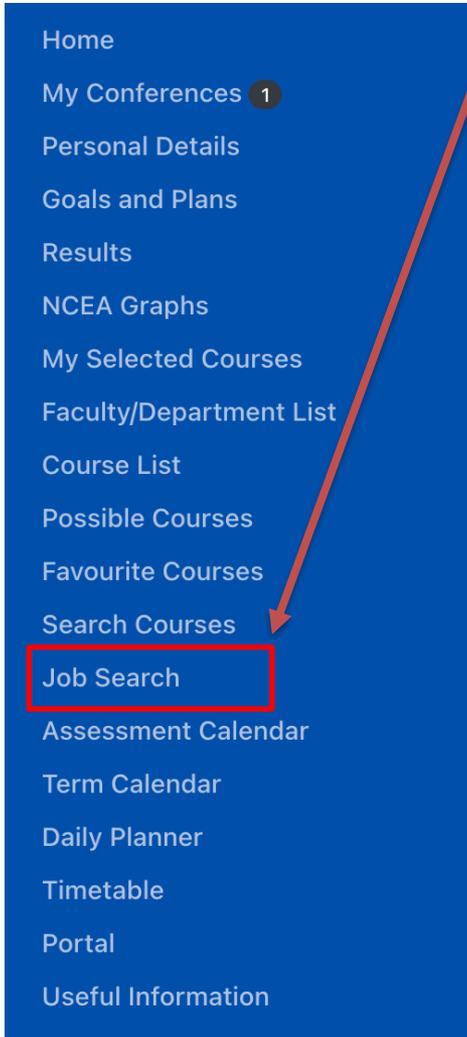
- This will show you all the courses available at MAGS. You can use this to find a course that you may not be eligible to automatically select but can put in a 'Request Exemption' to be considered for the course.

Favourite Courses

- If you have saved any favourite courses, you can view them here.

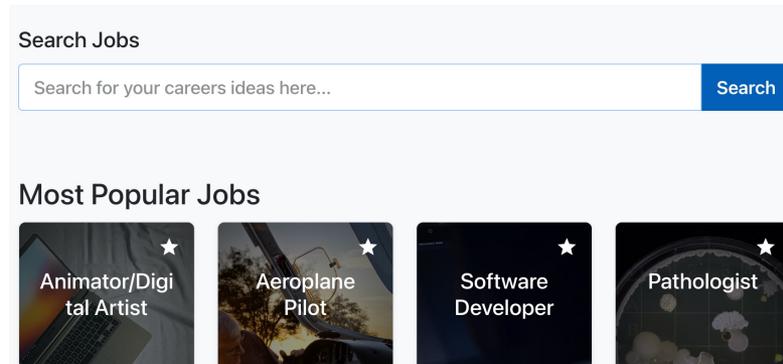


5. Search related Jobs to help with option selection



Job Search

- You can search a possible Job to see what is required and find the subjects that link or lead to that selected future job.



- Within the selected job you can find a list of MAGS subjects that link to this career path

Secondary School Teacher

Secondary school teachers plan, prepare and teach one or more subjects to students between the ages of 13 and 18.

[★ Favourite this job](#)

[Watch Video](#)

Secondary school teachers need to be registered with the Teaching Council of Aotearoa New Zealand and have a current practising certificate.

- [Teaching Council of Aotearoa New Zealand website - information on teacher registration and certification](#)



6. Look through the **Possible Course** that you are eligible to choose

- Year 11 in 2024 (current Year 10) need to choose 6 [please note that 11SD1 (Double Science) & 11EL3 (EOSL) each count as two options.]

11 Science Double 1 <i>This takes up 2 of your selections.</i>	11SD1	A.S. 90929 v4	3	Information
		A.S. 90930 v3	4	
		A.S. 90934 v4	4	Remove

- Year 12 in 2024 (current Year 11) need to choose 6 [please note that 12EL3 counts as two options]
- Year 13 in 2024 (current Year 12) need to choose 5 – note also that Year 13 pupils will be able to select up to 4 single period Scholarship courses as ‘Backups’ once they have selected their 5 main subjects (see later info)

Courses already selected will show a tick.

Courses for Me Home

Grid List

These are Courses that your year group can select for next year:

11 Accounting 1	11 Agriculture and Horticultural Science 1	11 Applied Science 2
11 Building Carpentry 4	11 Business Studies 1	11 Dance 1
11 Digital Technology 2	11 Drama 1	11 Economics 1
✓ 11 English 1	11 English for Speakers of other Languages 4	11 Food and Hospitality 4
11 Geography 1	11 Health Sciences 1	11 History 1



7. You may be directed to make some choices first.

- Year 11 2024 (current Year 10) will be directed to select an English and Maths course before you can choose other courses (see below)
- Year 12 2024 (current Year 11) will need to select an English course before you can choose other courses. You may also be best to choose Maths if you still need Numeracy (speak to your Maths teacher)
- Year 13 2024 (current Year 12) are not required to choose any particular subjects but you may need to consider options that cover UE Literacy if you plan to go to University and have not completed this award and **you will need at least 3 University Approved subjects if you wish to gain the University Entrance Qualification.**

11 Science Double 1

11SD1

This course requires 2 Lessons.

You must select a Course from the following faculty:

Mathematics (1 Course)

Add to your Favourite Options

View Selected Options

View Courses for Me



8. If you decide that you wish to **select a course** you can add it as one of your Options.

Remember to check the Pathway, prerequisites and standards/credits studied.

On the right hand side:

12 Mathematics with Statistics 1

12MA1

+ Select as one of my Options

Add to your Favourite Options

View Selected Options

View Courses for Me

Course Description

Teacher in Charge: Mr D. Menzies

The course is designed for those students who successfully completed Level 1 Mathematics and covers both Level 2 Mathematics and Statistics and is for students who want a general mathematical foundation to move into Level 3 and tertiary subjects.

Some of the concepts covered include Trigonometry, Networks, Experimental Design and Statistical Inference.

This course leads to either 13MS1 or 13MA3

2022 Options

1/6 Options selected

Mathematics (Compulsory)

11 English 1

11EN1 selected 1 minute ago

You will also see a link to view your Selected Options, Add to Favourites or View other course.

And, you will see a list of the options you have selected so far and how many more you can choose.



9. If you are not able to automatically select a course it will say why, but it is possible to request a special exemption if necessary (**Request Exemption**). It is advisable to speak to the teacher in charge first. This request will not count as one of your main choices at this point. You will still need to make your 5 or 6 other choices. It may take some time to get a response to this request so please complete your other options.

Possible reasons:

1. If you are not studying a prior course required for automatic selection
2. If choosing one course means you can not study another course at the same time (do not select Request exemption in this case).
3. If you are not in the current year to be able to select the course.

11 Chinese 1

11C1

You can not select this course because your current course selection does not match the requirements for this course.

Required Options: 10CH1

Request Exemption

Add to your Favourites Options

View my selected Options

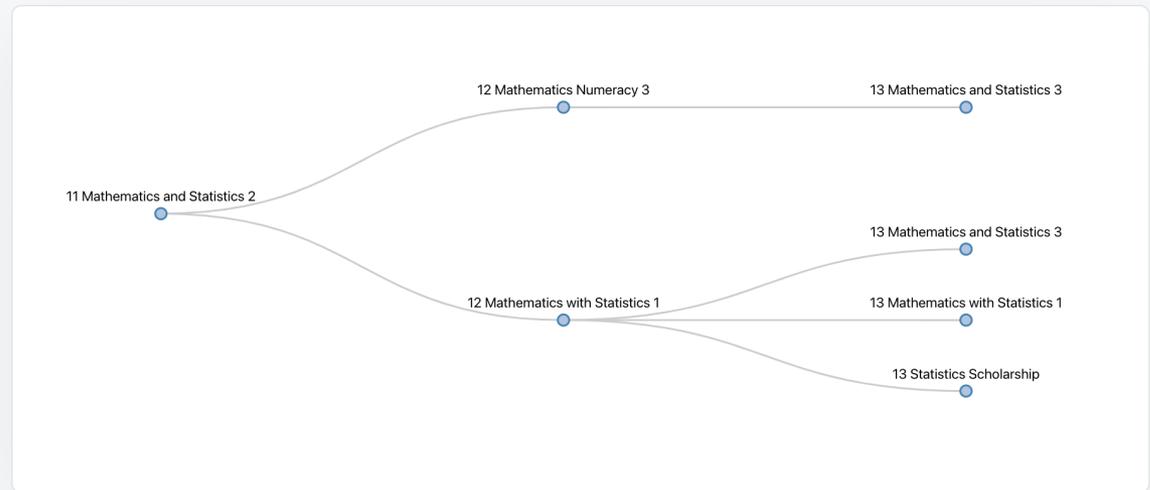
View Courses for Me



10. **Additional Points** to consider when selecting Options.

- All students need to **read the Prerequisites** required to get into this course and aim to achieve the required results for automatic entry.
- Make sure you have read about any Supplementary Costs (very important for courses like Outdoor Education)
- Check the **Pathway of Courses** for options right through to Year 13. If you plan to go to University, please ensure that you are on a pathway to select 3 or more UE (University Entrance) approved courses.
- You should also look at the information on Career Pathways and Pathway Tags that links to the NZ Careers website.

Pathway





11. Courses will be identified as **UE (University Entrance) approved** in SchoolPoint. This is also a list of options at MAGS that are UE courses.

Course Code	Course Name
12DNA	12 Dance Accelerate
13AC1	13 Accounting 1
13AB1	13 Agribusiness 1
13AG1	13 Agriculture and Horticultural Science 1
13AH1	13 Art History 1
13BI1	13 Biology 1
13BI2	13 Biology 2
13BU1	13 Business Studies 1
13MCS	13 Calculus Scholarship
13CM1	13 Chemistry 1
13CM2	13 Chemistry 2
13CH1	13 Chinese 1
13CS1	13 Classical Studies 1
13DN1	13 Dance 1
13DNA	13 Dance Accelerate
13DS1	13 Design 1
13VC1	13 Design and Visual Communication 1
13DT2	13 Digital Technology 2
13DR1	13 Drama 1
13DRA	13 Drama Accelerate
13SE1	13 Earth and Space Science 1
13EC1	13 Economics 1
13EN1	13 English 1
13EN2	13 English 2
13ENS	13 English Scholarship

Course Code	Course Name
13FR1	13 French 1
13GE1	13 Geography 1
13GE2	13 Geography 2
13GM1	13 German 1
13HE1	13 Health Science 1
13HI1	13 History 1
13HI2	13 History 2
13JP1	13 Japanese 1
13MA3	13 Mathematics and Statistics 3
13MC1	13 Mathematics with Calculus 1
13MS1	13 Mathematics with Statistics 1
13MD1	13 Media Studies 1
13MM3	13 Modern Music 3
13MU1	13 Music 1
13OE1	13 Outdoor Education 1
13PN1	13 Painting 1
13PF1	13 Performance Physical Ed. 1
13PH1	13 Photography 1
13PY1	13 Physics 1
13PY2	13 Physics 2
13PS1	13 Psychology 1
13MSS	13 Statistics Scholarship
13RM1	13 Te Reo Māori 1
13RR1	13 Te Reo Rangatira 1
13TP1	13 Technology Product Design 1



12. Scholarship courses

These Scholarship courses will count as one of your main options and offer Level 3 standards along with studying for the Scholarship exam:

Course Code	Course Name
13MCS	13 Calculus Scholarship
13ENS	13 English Scholarship
13MSS	13 Statistics Scholarship

These Scholarship courses are one period per week and can only be selected (listed as Backup but will be a one period course) once all the Core Options have been chosen. Year 13 (current Year 12) students are the only ones who can automatically select these as Back ups after choosing their 5 main options.

Course Code	Course Name
13ACS	13 Accounting Scholarship
13BIS	13 Biology Scholarship
13CMS	13 Chemistry Scholarship
13CSS	13 Classics Scholarship
13ECS	13 Economics Scholarship
13GES	13 Geography Scholarship
13HIS	13 History Scholarship
13PYS	13 Physics Scholarship
13HPS	13 Scholarship Health and Physical Education
13MDS	13 Media Scholarship



13. Each **course code** helps you to identify the Level of the course and the type of standards that are covered within the course:

If the course code starts with:

11 = Level 1, 12 = Level 2, 13 = Level 3

All courses offer credits that are eligible towards achieving the relative NCEA Qualification (this includes Unit standards)

If the course code ends with:

S = Scholarship course (note that some courses are only 1 period per wk)

A = Accelerated course which offers standards above the relative level

1 = a course which is endorsable

2 = a course which meets the minimum requirements for endorsement (often only has one external)

3 = a course which is not endorsable and may offer a mixture of Achievement and Unit standards

4 = A course which only offers Unit standards

M = A MAGnet course which is taught at off site once a week



14. Reviewing your Selected Courses

Once you have selected all your courses you will be able to Review your selected courses and see a summary of information on the standard, supplementary costs and total credits (both internal and external) that you are choosing. Eg:

Please review your courses.

Total Credits Available: 127 credits.

Externally Assessed Credits: 53 credits.

Internally Assessed Credits: 74 credits.

Once all options have been selected you can click 'Complete My Courses' However, **you can still go back and Remove or change courses after clicking 'Complete My Courses'**

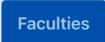
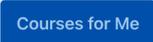
My Course Summary Home



It looks like you have selected all of your required Options.
When you're Happy with your options Click the below button.



You have 0 Options to select.



15. Prerequisite exams and Next steps

(more information will be sent to students and parents at a later point)

Once the results of the **Prerequisite exams** have been confirmed, each Head of Department will review the list of students who have requested each course.

If students do not meet the prerequisites required, or HoF approval, the Head of Department will contact students and parents to inform them that they have not met the prerequisites at this point and students will then ***need to select a further option using a paper form*** (not SchoolPoint) available through the Deans.

Following the release of the final NCEA results in January, students will have the chance to apply via **an online form** to request permission for a place in any course and they will be informed via email of the outcome.

If they still do not meet the requirements for their chosen course students will need to attend the **Course Confirmation day** at the end of January.

Students need to be aware that **some courses may become full** after the first review of Prerequisite entries so ensure that you consider your options carefully.



16. Where to go for Help

There are several people who can help you through this process in selecting your options:

Information specific to the course - each course will have a Teacher in Charge listed so that you know who to contact:

Information about Career Pathways – you can either speak to the teacher in charge of if you need specific advice about Career Pathways you can contact the Head of Careers - Ms Kerrin Hanson (KHanson@mags.school.nz)

Help on which combination of courses to choose and help to check you are on a University Entrance Pathway – see your Mentor or your Dean

Technical help with SchoolPoint if you are having problems selecting options – Miss Tanya Rose (trose@mags.school.nz)

12 Accounting 2

+ Select as one of my Options

Course Description

Teacher in Charge: Mr B. Gilbert