

International Student Guide



People who will help you

Welcome to Mount Albert Grammar School. We're here to help you ease into life at MAGS, and make the most of the opportunities the school will offer you.

Please come and see us if you have any problems, just to talk.

The International Office door is always open.

International Students Office



Jude Lydia
International Director
Jude will help you with
your big problems and
keep in touch with your
parents and agent.



Bronwyn Watts
Assitant Director
Bronwyn is available
to assist you with any
issues or questions
and also a point of
contact for parents
and agents.



Tracey Siddins
International Office
Manager
Tracey can help you with
enrolment, re-enrolment,
fees, visas and money
problems.



Joe Cavanagh International Dean Joe will help you choose your subjects, change your subjects and advise you on what to study



Paula BarakatHomestay
Co-ordinator



Deborah Ball Homestay Co-ordinator Paula and Deborah can help you with changes or problems in your homestay.

Health Clinic

The Health Clinic is in the Student Centre. Monica and Claire are nurses who will help you if you are feeling sick or have hurt yourself.

If you feel sick during class, ask your teacher if you may see the school nurse. Your teacher will give you a permission slip to take to the nurse.

If you feel sick or hurt yourself at interval or lunch, go straight to the Health Clinic.



Claire BrownSchool Nurse



Monica Haworth
School Nurse

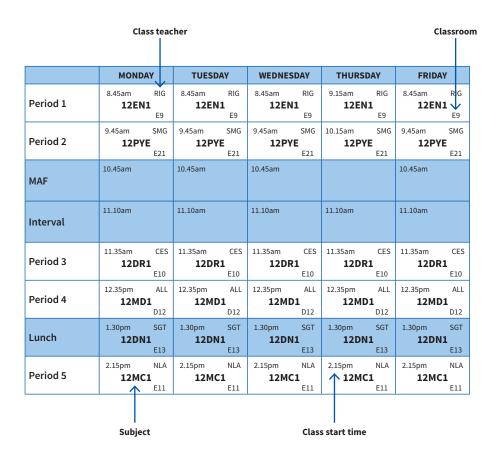
MAGS 24/7 EMERGENCY NUMBER **021 0470 560**

The MAGS app

- Keep up to date with the MAGS app free from the App Store or Google Play.
- Search for 'Mount Albert Grammar School'.
- Instantly access Daily Notices, the Kamar portal and teachers' contact details.
- Check the School Calendar and chosen events with your calendar.
- Go to Alert Subscriptions and click on International to receive Alert Notifications.
- Links to Sports, Maps, Newsletters and more...
- Want to join a sports team or a club? find the information on your app.



How to read your timetable



Things to remember living with a Kiwi family

- Write down the address and phone number of your new family.
- Keep your room clean and tidy.
- Say please and thank you.
- Tell your homestay family about you, your family and your country.
- Tell your homestay family when you are not feeling well.
- Ask you homestay family if you can help. ie. the dishes, setting the table.
- Let your homestay family know when you are going to be late for dinner.
- Make sure that your homestay families know where you are at all times.
- Enjoy this new experience!

Class Times

Monday, Tuesday, Wednesday, Friday		Thursday	
8.45 – 9.40	Period 1	9.15 – 10.10	Period 1
9.45 – 10.40	Period 2	10.15 – 11.10	Period 2
10.45 – 11.10	Mentoring/ Assembly/ Form Time		
11.10 - 11.30	Interval	11.10 - 11.30	Interval
11.35 – 12.30	Period 3	11.35 – 12.30	Period 3
12.35 – 1.30	Period 4	12.35 – 1.30	Period 4
1.30 - 2.10	Lunch	1.30 - 2.10	Lunch
2.15 – 3.10	Period 5	2.15 - 3.10	Period 5
3.10	End of School day	3.10	End of School day

School Terms

2018	Term starts	Term finishes
Term 1	Tuesday 30 January	Thursday 12 April
Term 2	Monday 30 April	Thursday 5 July
Term 3	Monday 23 July	Thursday 27 September
Term 4	Monday 15 October	Thursday 6 December

International Assemblies

International students are required to attend international assemblies on Thursdays 8.45 on the following days:

February 22nd April 5th May 10th June 28th August 2nd September 27th October 18th

What do you do if you have a complaint?

Problems with:

Other Students?
Host Family
Teachers
Other Staff?

Have you seen your class Teacher or the School Counsellor?

See the International Director



International Director
Jude Lydia
Assistant Director
Bronwyn Watts

No Resolution? Talk to the Headmaster



Contact the Headmaster Pat Drum

School not helping?



Contact NZQA: qadrisk@nzqa.govt.nz or call them on: 0800 697 296

If your compaint is about fees, contact iStudent complaints: www.istudent.org.nz

or call them on: 0800 00 66 75

School Rules

Mount Albert Grammar's school rules set an expectation of high standards of behaviour, dress and personal presentation.

Acceptance of the rules is a condition of enrolment.

Consequences for breaking the rules include detention, stand down or suspension.

As a MAGS student I will:

- Recognise the values of self-discipline, personal effort, honesty and respect the opinions, rights, welfare and cultural differences of others.
- Attend school and be punctual. Any absence must be justified.
- Wear full and correct uniform to and from school, at school, and on school activities.
- Stay at school at all times unless I have permission to leave.
- Respect school property. I will not bring chewing gum, marker pens or any other items that may cause damage to property. I will not bring skateboards to school.

As a MAGS student I will not:

- Bring drugs or any kind of alcohol to school, nor will I consumer any drugs or alcohol at school.
- Bully, intimidate or harass another person.
- Assault another person.
- Use obscene language.
- Cheat.
- Steal.
- Access inappropriate websites.

Please read the full School Rules on the school website: www.mags.school.nz



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www.mags.school.nz