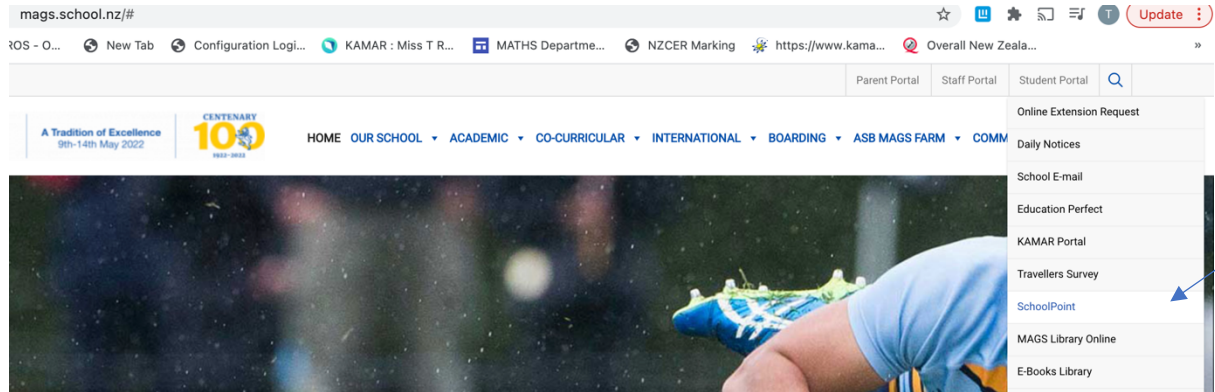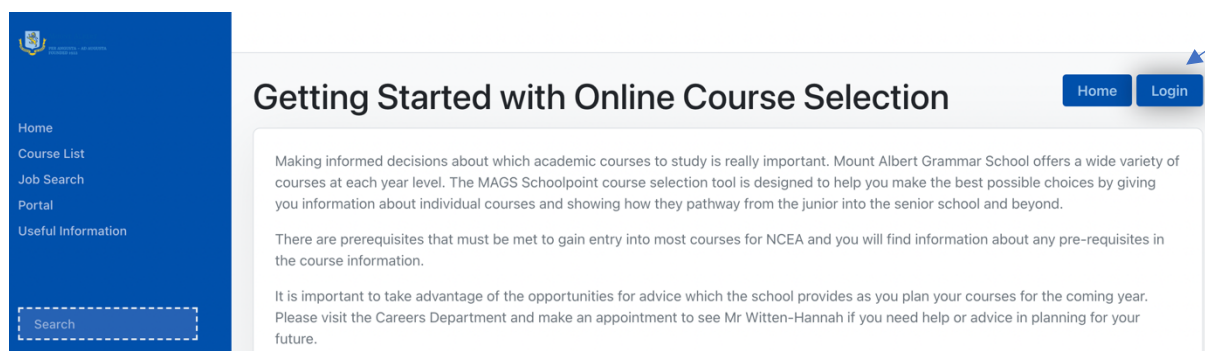# Assessment Calendar for Students & Parents

1. Go to the MAGS website and select **'SchoolPoint'** from the Student Portal (or Parent Portal).



2. Select **'Login'** at the top right of the screen and once selecting the Account type select 'Sign in with Google' and enter your student email address and password. Caregivers can login using a Google or Microsoft email account if it is the one registered with the school – otherwise they can be sent a Sign-in Code by using the email address that is registered with the school.
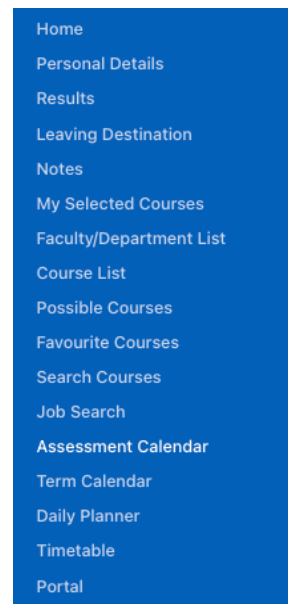
    This link will take you to a helpful video created by School Point if you are having problems signing in.
    https://inboxdesign.crisp.help/en-nz/article/signing-in-to-schoolbridge-schoolpoint-1d57h8x/

3. From the Home page you can select
   - Assessment Calendar
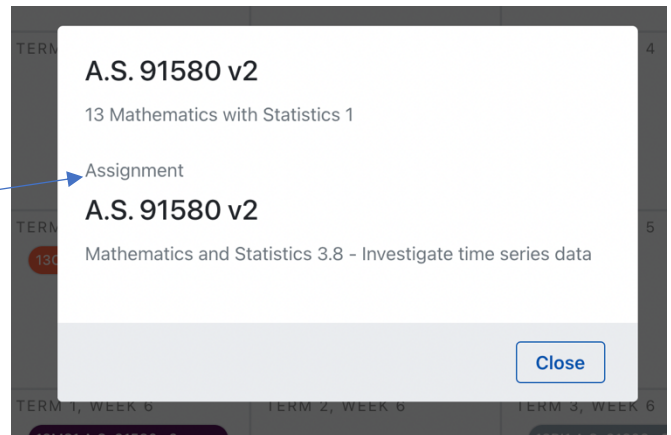   - Term Calendar
   - Daily Planner

4. The **'Term Calendar'** is the easiest way to see, at a glance, when Assessments are due or taking place. Assessments may be published with a specific final date or they may be published over a period of time if it is an assessment over a number of days.

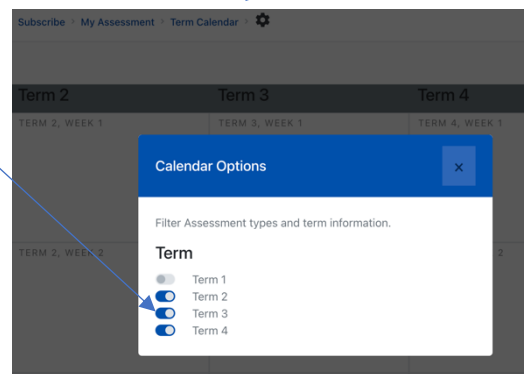| TERM 1, WEEK 4 | TERM 2, WEEK 4 | TERM 3, WEEK 4 | TERM 4, WEEK 4 |
|---|---|---|---|
|  | 13BI1 A.S. 91604 v2 |  |  |
| **TERM 1, WEEK 5** | **TERM 2, WEEK 5** | TERM 3, WEEK 5 | TERM 4, WEEK 5 |
| 13CM1 A.S. 91393 v2 | 13MS1 A.S. 91581 v2 |  |  |
|  | 13MS1 A.S. 91581 v2 |  |  |
| **TERM 1, WEEK 6** | TERM 2, WEEK 6 | TERM 3, WEEK 6 | TERM 4, WEEK 6 |
| 13MS1 A.S. 91580 v2 |  | 13BI1 A.S. 91606 v2 |  |
| **TERM 1, WEEK 7** | TERM 2, WEEK 7 | TERM 3, WEEK 7 | TERM 4, WEEK 7 |
| 13BI1 A.S. 91603 v3 |  |  |  |

The colour represents the Assessment type: Assessment, Assignment, Checkpoint, Performance, Test, Practical, Portfolio/Project.

When you click on the Assessment it will show you the standard number, course and title of the standard. It also states what type of Assessment it is.

A.S. 91580 v2

13 Mathematics with Statistics 1

Assignment

A.S. 91580 v2

Mathematics and Statistics 3.8 - Investigate time series data

Close

5. In '**Term Calendar'** mode you can turn on or off various terms. Click on the *cog symbol* at the top of the screen.

The terms that are turned on are blue
Terms that are turned off are not blue

Subscribe › My Assessment › Term Calendar › ⚙

| Term 2 | Term 3 | Term 4 |

Calendar Options                         ✕

Filter Assessment types and term information.

**Term**
- Term 1
- Term 2
- Term 3
- Term 4

6. '**Assessment Calendar'** takes you to the daily breakdown of the Calendar with the Authenticity and Plagiarism statements at the top. In this view you can see if the task is over more than one day and see the specific due date if it is a one-day Assessment. Again, the colour matches the type of assessment.

When you select the task(s) you can then see further details on the type of Assessment.

7. In the '**Assessment Calendar'** mode you can add in your own personal notes by selecting 'Add Note'. From there you can type your own note and select the class you are wanting to attach the note too. This note will then save and display in your Daily Planner





8. The saved note will show on the day set in the '**Assessment Calendar'** and will then show in your own personal '**Daily Planner'**.
You can also set up reminders for a specific date to show in your '**Daily Planner'**.





You should be reminded of these deadlines by your teachers in your lessons, but this can help you to plan well in advance the times when you may be busier than others to ensure that are prepared to meet your deadlines.

This is an active Calendar and can be updated as needed by your teachers. It is not advisable to print or sync this calendar as you may miss out on any changes.

You can add your own events such as sport activities which will have an impact on your ability to complete assessments so that you can ensure that you meet your deadlines.