

## Three Way Conferences (Term 2 Week 11)

Bookings are now open for Three Way Conferences (3WC). This 15-minute conference will take place in Week 11 this term with your child's Mentor Teacher on either Thursday 2nd July (10.00am-6.00pm) or Friday 3rd July (9.00am-12.00pm). This is considered to be one of our significant annual events and ALL students are expected to attend a 3WC, along with their parent(s)/guardian(s). There are no classes scheduled on Thursday the 2nd or Friday the 3rd of July while the 3WCs take place, so this is an excellent opportunity for students to work on School Assessments outside of their conference time.

### Booking Instructions:

You are booking one meeting only with their Mentor Teacher (this is not a subject-teacher interview). For visual instructions on how to book the interview, please follow this [link](#)

1. Go to the [MAGS website](#), choose the Parent (or Student) Portal menu and then 'SchoolPoint'
2. Log in using your school contact registered email to the options of Apple, Google, Yahoo, Facebook, Microsoft or Zoho (or ask for a Magic code)
3. Select 'My Conferences' and then 'Book a Time'
4. Choose your preferred 'Appointment Time' then either print, screenshot or add to your device's calendar

We appreciate that your attendance means some time out of your usual day but we encourage you to support their mid-year review and progress check. Students and teachers have spent considerable time reflecting on results, strengths, areas to work on, annual goals and specific subject targets. This will be a positive and encouraging experience.

If you wish to email any of their subject teachers, please refer firstly to your child's academic results and find the subject teacher's email address listed on the school report (reports are available at the beginning of Week 10, Monday 22nd June). Teachers will endeavour to respond to emails within three working days.

### Additional Information:

If you are unable to make any of these days, please consider one of the following:

1. Email the Mentor to make another arrangement in conference week or during Week 10.
2. Be available for an online Google Meet at the time they are at their booking.

Year 11 students: You can ALSO book a 15-minute meeting with our Careers Advisor Ms Kerrin Hanson. This is optional and spaces are limited so please book early. You will see an option for this in SchoolPoint.

If you would like a letter for your work manager to help support you with taking time off work, then please email me and I will forward you an official MAGS Event Letter.

We expect 100% attendance from students. If parents or relatives cannot make these times, then the student can attend alone, with their Dean – or a senior member of staff can be present.

For any other queries, please email [matt.holdgate@mags.school.nz](mailto:matt.holdgate@mags.school.nz) or refer to their dean (see the staff directory [here](#)).